

Moon Township Library
Board Meeting Minutes
July 27, 2022

President Kathleen Emmerling called the meeting to order at 6:02 pm.

Present:

Pam Dilanni, Eric Fogle, Kathleen Emmerling, Barbara Nolfi, Director Heather Panella, Ben Fogle (community observer)

Approval of minutes

Motion to approve May minutes, seconded by Barbara. Motion Passes

1. Community Comments

- Ben Fogle discussed with the MTPL board on his Eagle Scout Service Project happening at the library in the Fall of 2022.
 - Clean up patio area and surrounding sidewalk cleaning/repair
 - Build two benches for seating
 - Build flower boxes and create an herb garden
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2. President's report

No report

3. Treasurer's report

- Cash balance just over \$900,000- on track from last year
- Revenue is \$260k, which is \$5k less than budget. This is due to:
 - Government grants being \$222k which is \$17k less than budget. This is related to reduced Local government funding
 - Direct contributions are \$29k which is \$17k more than budget
- Expenses are \$221k, which is \$22k less than budget:
 - Personnel costs are \$143k which is \$34k less than budget
 - Operations are at budget
 - Program expense and collections are \$47k which is \$6k more than budget
 - Collections are 17% of expenses with a goal of 12% at end of year
 - All government funds have been spent

Motion moved by Barbara, Seconded by Eric, Motion passes

4. Director's Report

- MTPL has been awarded with an Eaton Grant of \$5,000 for STEM equipment. It will be received in August 2022
- MTPL was awarded a \$2,000 from the Grable Foundation to create infant early literacy bags
- MTPL won a Bounce Back to Story Time materials donation from the State Library & Dept. of Education
- Partnered with the BeeCause project to teach kids about local pollinators
- Story Stars Young Writers program is full and has a waitlist
- Adult book clubs are back, and patrons are showing renewed interest.
- Personnel & Budgeting
 - Q3 Twp payments received in July. It was reduced by \$2500 to adjust for overpayment in 2021
- PC replacement program has been delayed until 2024, with leases renewed for 1 additional year
- Love your Library Month
 - A fundraiser is scheduled each week during September for Love Your Library Month
 - Kindness Carnival – September 3

- Moon Wizarding Festival – September 10
- Moe’s Taco Kit Fundraiser – September 14
- Book Sale – September 22 – 24

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Motion moved by Eric, Seconded by Pam

5. Committee Reports

- **Personnel** – Looking to hire a full-time technology & reference assistant. Looking for one 20+ hr/wk Circulation Clerk
- **Finance** – No report
- **Fundraising** – No report, see Directors report for updates
- **Building Improvement** – No report
- **Bylaws** – Received two bylaws from neighboring libraries with similar demographics to MTPL. Compared them to MTPL Bylaws. Will work on making changes as needed and will review with ACLA before submitting it to MTPL board.
- **Community Engagement** – No report

6. Old Business

- Website minutes are updated through 2021. They need to reflect more recent minutes
- Website having a “strikethrough” issue with text

7. New Business

- No New business

8. Adjournment

- Meeting adjourned at 6:53pm
- Next meeting scheduled for Wednesday, August 31st at 6:00pm
- *Motion moved by Barbara, Seconded by Eric*

Respectfully submitted,

Eric Fogle

Secretary