

**Moon Township Library**  
**Board Meeting Minutes**  
*February 16, 2022*

President Sam McCrimmon called the meeting to order at 6:07 pm.

**Present:**

*Pam Dilanni, Eric Fogle, Sam McCrimmon, Sydney Diehl, Director Heather Panella, Kathleen Emmerling, Barbara Nolfi, Carol Scellini*

**1. Approval of minutes**

Motion to approve minutes by Sydney, seconded by Kathleen. Motion approved.

**2. President's report**

No report

**3. Treasurer's report**

No formal finance report this evening. Financials won't be in until early March.

- The audit is on track to be completed by the end of February.

Heather and I talked with Renee Varner at First National Bank investments and we instructed her to reinvest the money from the Market Linked CDs that matured back in December. There is \$86,000 in cash in the investment accounts right now but as we do not have any immediate expenditures coming our way, reinvesting was our best course of action.

Motion to approve: Eric Second Kathleen – unanimous approval

**4. Director's Report**

Heather provided the board with a Collections Development Policy and a Staff Social Media Policy. Both policies will be available for viewing on the website and at the front desk.

Heather reached out to our financial institution accounts and we will complete the correct names on each account as required by law.

United Health Care is no longer supplying insurance to MTPL. Heather moved over to Highmark PPO Blue, which had a benefit of dropping the payment 8.34% while keeping deductibles reasonable.

MIDA awarded MTPL \$4,000 to be used towards programming and other library needs.

In-person programming for school-age children will pick up in March. Summer reading plans are beginning for June-August

Reached out to Tapestry Senior living and Apple Blossom to offer on-site programming.

Parks & Rec invited MTPL to take part in the Farmer's Market this summer.

New machines will be available at the library soon, but deliveries are delayed due to supply chain issues across the country.

Heather provided circulation reports comparing Moon Township circulation to other regional libraries

Motion to approve: Pam, seconded by Carol – unanimous approval

**5. Committee Reports**

- **Personnel** – No report
- **Finance** – No report

- **Fundraising** – Fundraising will reschedule their meeting. Topics to discuss: Modern job search, getting professional digital pictures, possible fundraising ideas. Will connect to a HR person for a Zoom presentation to do presentations. Talking to a photographer for a spring photo shoot. Moe’s fundraiser in June. Summer reading kickoff (snacks). End of summer water bills. Spring book sale in May
  - **Building Improvement** –
    - If we want to make a grant (comes in cycles)
      - Township has “good grant-writing people”
    - Can we work alongside our existing Parks department?
      - Moon Twp purchased old Moon Crest school
      - Possible satellite library?
      - Staffing issues
    - Senior Connect
      - Moon Parks runs the program
      - Robin Hill
    - Possible old school building off Boggs School road (near Bon Meade)?
    - Carpet concern – cost of moving books
    - Fire Department will be more of a financial burden because they will need to hire firemen soon
      - New building will have dormitories
    - Library merging?
      - STEM Center?
    - Alan Bross – unused basement in HS?
    - Tax office & MCTV will be moving out of the building
  - **Bylaws** – No report.
  - **Community Engagement** – No report
- 6. Old Business**
- No Old business
- 7. New Business**
- Proposal to recognize the service of Mary Ann Rafter and Ted Dengel through a private donation of board members
- 8. Adjournment**
- Next meeting scheduled for Wednesday, March 23<sup>rd</sup> at 6:00pm
  - Motion to adjourn – Sydney, seconded by Kathleen – unanimously approved. Meeting ended at 8:12pm.

Respectfully submitted,

*Eric Fogle*

Acting Vice Secretary