

Moon Township Library
Board Meeting Minutes
June 30, 2021

President Pam Dilanni called the meeting to order at 6:06 pm.

Present:

Pam Dilanni, Eric Fogle, Kathleen Emmerling, Sam McCrimmon, Sydney Diehl, Director Heather Panella

1. Approval of minutes

Kathleen Emerling motioned to approve minutes and Sydney seconded the motion. Minutes were approved unanimously.

2. President's report

Met with John Riley – had a lot of good information.

3. Treasurer's report

Assistant Treasurer Sydney noted that our cash reserve is now at \$900,000+. Year to date budget shows us up \$45,000 with a revenue of \$142,000. We received our first quarter and early second quarter payment from the township. Total payments were \$10,000 over expectations. All is trending with expectations. Dawn Lane has added MTPL to the invoice payment schedule. The extra payments were also still in 'limbo' as we do not have clarification on how to handle the extra funds.

Motion to approve: Eric Second Sam McCrimmin – unanimous approval

4. Director's Report

Moving towards 'normalacy.' Resumed in-person programming in June. Mix of in-person storytime, and take and make projects. Many programs are outdoors. Programming is full. Following CDC guidance. Masks are encouraged indoors, but not enforced. Gave out over 300 kid kits, 75 adult kits and 15 teen kits for summer kickoff. Food sales made \$1,165 (book sale and food sale). We are moving away from the 'team model' schedule, and going back to a more normal work schedule.

Planning more in-person events for September. People are looking forward to book sale in September

Motion to approve: Sydney, seconded by Kathleen – unanimous approval

5. Committee Reports

- **Personnel** – No report.
- **Finance** – No report
- **Fundraising** – Fundraising meeting tomorrow (7/1/21). Will set up Second Monday of the month to make a more-regular Fundraising meeting. Sales from Summer Reading were amazing. Shows that people want to help us at our events, and we don't have to exert as much effort to put on events. Book sale will not be able to be held in the Township building.
 - Held in library – Pros – Staff support, and extra sales for patrons not aware of sale. Cons – "clutters" up library. Maybe hold tent sale?
 - Crescent is doing in-person BINGO. Will work on setting a date for Drag Queen BINGO again.
 - Want to have an appreciation brunch in September.
 - Want to really push "Love Your Library" this year.
- **Building Improvement** – Group met with John Riley last week. John stated he would love to have the library here "forever." Philosophy – This building (library) is an asset to the community. Considers MCTV and Tax office Township entities and if they move out of the building, they will remain Township entities (i.e. Library can use space). Would charge a modest rent to cover the cost of maintenance. John will retire January 2024.

Recommended Debbie Walker to take over. She would hopefully be good to the library and maintain the same "philosophy." If library would like to "switch sides" with MTMA, new space would have to be accommodating to MTMA offices. MTMA would continue to like to have some sort of public meeting space (Does not have to be in the sky room). Renovation costs will fall on library. MTMA will be willing to sign a long-term (40+ year) lease.

- Group will meet next week. Future action items: Contact Township engineer, Contact Real estate agent, Contact Township Supervisors for Grant Writing.
 - **Bylaws** – No report.
 - **Community Engagement** – Kathleen will reach out to Friends of the library to schedule a meet and greet/brunch with the group and the library board in September. Will create a google signup page to ask community to join our committees.
 - **Strategic Planning** – Group looked at the previous documents. Have a document ready to share, and hopefully will be ready to present to Board next month.
- 6. Old Business**
- No Old business
- 7. New Business**
- Sam McCrimmon Motioned to create an Ad Hoc committee for Grant Writing, Seconded by Sydney. Kathleen Emmerling volunteered to head the committee. Additional members are: Sydney, Eric, Ted, and Sam.
- 8. Adjournment**
- Next meeting scheduled for Wednesday, July 28th at 6:00pm
 - Motion to adjourn – Sydney, seconded by Sam – unanimously approved. Meeting ended at 6:58.

Respectfully submitted,

Eric Fogle

Acting Vice Secretary