

Moon Township Library
Board Meeting Minutes
April 28, 2021

President Pam Dilanni called the meeting to order at 6:03 pm.

Present:

Pam Dilanni, Ted Dengel, Eric Fogle, Sydney Diehl, Director Heather Panella

Note: The Board interviewed community member A Potluri for a board position prior to the meeting. There was no other public comment.

1. Approval of minutes

Sydney Diehl motioned to approve minutes and Ted Dengel seconded the motion. Minutes were approved unanimously.

2. President's report

No report this month

3. Treasurer's report

Treasurer Ted Dengel noted that our cash reserve is now at \$850,000 (up from \$800,000 last month). Year to date budget shows us up \$45,000 with a revenue of \$142,000. Our contributions are up to \$12,000. Personnel costs are \$19,000 less than budget. Heather sent an email to the Township requesting our quarterly payment, including the first quarter payment as well. We are also doing well on the expense side. All is trending with expectations.

Motion to approve: Eric Second Sydney – unanimous approval

4. Director's Report

The library received a \$6,000 donation from Mr. Leonard – specifically towards teen and young adult sections. In memory of his great-grandson who passed away young. A card was sent. Heather spoke with local congressmen to help support library bills that will be voted on shortly. Spoke on MCTV with Tom Baker about upcoming fundraisers Looking forward to summer reading. Would love to do something in-person but having a plan for in-person and drive-thru if necessary. Considering “swag bag’s to go” options. Aiming for a Sunday event, because the building will be closed. Approached the Friends to purchase a cotton candy maker and snow cone maker. Perhaps a sidewalk book sale added as well.

Motion to approve: Sydney, seconded by Eric Fogle – unanimous approval

5. Committee Reports

- Personnel – Mary Ann sent an evaluation form to Heather and it was completed. The personnel committee will need to meet to review the form received.
- Fundraising – The raffles are going well. Deadline has been extended to this Friday. 412 Fundraiser’s last night for promotion is tonight. The RMU Cinco de Mayo is sluggish. RMU will extend deadline until Friday. Make sure to share out the events on Facebook. Little Athens catering food truck was contacted to see if they want to set up something in May. A Spring photo fundraiser is scheduled for May 23rd at Robin Hill Park. May 1st will open the sale. Eric added a fundraising idea about basked raffles online. He will research how this is done and share it with Kathleen
- Building Improvement – Committee met with Ian Black, a commercial real estate broker. He found three potential properties we should consider near University Boulevard. We will schedule another meeting with Ian to discuss these opportunities. Eric spoke with Pam Perry, member of the Western Allegheny Community Library Board of Trustees. She was in on the process of renovating a new building for the library

back in 2012. Eric will share the discussion details during our next scheduled Building Improvement Committee meeting.

- Bylaws – Sydney had nothing to report.
- Community Engagement – No new report this month
- Strategic Planning – Met last week for first meeting. Planned out a path that they will use to revise a strategic plan that was in place.

6. New Business

- (1) Discussed potential new board member applications. Will contact one final applicant and meet him tomorrow.
 - a. Will try to hold an email vote before next meeting
- (2) Will contact the Township Supervisors to be officially added to the calendar. We are awaiting an email back from Dawn Lane.
 - a. We also extended an offer for any Township Supervisors to meet with our board.
- (3) Next board meeting was scheduled for May 26th at 6:00 pm.

Old Business

No Old Business.

Adjournment

Motion to adjourn – Ted Dengel, seconded by Eric Fogle – unanimously approved. Meeting ended at 7:05.

Respectfully submitted,

Eric Fogle

Acting Vice Secretary