

# Moon Township Board of Trustees meeting Minutes

2/25/21

Call to order: 6:05pm

- Approval of the minutes from last Month
  - Approve: Ted Dengel
  - Seconded: Maryann
  
- President's Report:
  - 2/24- Review of Moon Township Municipal Meeting
  - Expressing support of the library, but there was a lack of understanding how a public library runs and during a pandemic
  - Researching rental space options
  - Continue communication with the township
  - Building improvement committee in place and expand the role
  - Getting clarification on OCL report
  - Bridge the gap of communication by adding the supervisors to the email newsletter
  
- Director's Report
  - Open for over 2 weeks – no issues
  - No complaints
  - Curbside pickup is still doing very well
  - Michele Knoll mailed a 1000.00 donation.
  - Approved 5,000.00 donations will be put towards general operations
  - State Report in process due in March
  - Audit with ACLA is almost complete
  - Filed the Decennial report (valid for 11 years)
  - Motion to Approve: Eric
  - Second: Ted
  
- Treasurer's Report
  - Preliminary financial (not official) for 2020I: Overall income and expense – total revenue 3% overall more revenue than 2019, 2020 income minus expense = surplus 58,000.00. Better than 2019. Cash holdings is strong.
  - Follow up for the Challenge Grant
  - Motion to Approve: Elissa
  - Second: Eric
  
- Committee Reports
  - Personnel
    - No report
  - Finance

- No Report
- By-Laws
  - No Report
- Building Improvement
  - No Report
  - Participants: Maryann, Pam, Kathleen, Ted
- Fundraising
  - RMU Fundraising – great response
  - Secured Cinco de Mayo
  - 412- April eaters and readers
- New Business
  - Create a Community Outreach committee- Eric, Elissa, and Sydney
  - Motion: MaryAnn
  - Seconded: Sydney
  - Next meeting scheduled Wed., March. 24<sup>th</sup>, 6:00pm
  - Meeting Adjourned – 7:35pm
- Motion: Maryann
- Seconded: Ted