

Moon Township Library

Board Meeting Minutes

May 25, 2021

President Pam Dilanni called the meeting to order at 6:03 pm.

Present:

Pam Dilanni, Ted Dengel, Eric Fogle, Kathleen Emmerling, Director Heather Panella

Community observer: Sam McCrimmon

1. Approval of minutes

Eric Fogle motioned to approve minutes and Ted Dengel seconded the motion. Minutes were approved unanimously.

2. President's report

Will schedule meeting with John Riley. Will schedule meeting with Moon GOP.

3. Treasurer's report

Treasurer Ted Dengel noted that our cash reserve is now at \$814,000. Year to date budget shows us up \$45,000 with a revenue of \$142,000. We received our first quarter and early second quarter payment from the township. Total payments were \$10,000 over expectations. Heather will contact the township to resolve the issue. All is trending with expectations.

Motion to approve: Eric Second Kathleen – unanimous approval

4. Director's Report

Preparing for summer kickoff. Will have gradual programs June, July and August with take home kits. Gradually encouraging the public to come back to the library in person. Hoping to be fully open without restrictions by the fall. Summer kickoff event will be in June. Food will be sold, and Kona Ice.

Motion to approve: Ted, seconded by Pam – unanimous approval

5. Committee Reports

- **Personnel** – No report.
- **Finance** – No report
- **Fundraising** – Raised \$600 with Take with a Twist event. Raised approx.. \$600 with photo project. Hoping for fall fundraising event opportunities. Will inquire about fall book sale with the township as their building is being renovated. Eric brought up quality control issues with the Takeout with a Twist fundraiser. Meetings will be held on the third Monday of the month at 6:30pm.
- **Building Improvement** – Committee met with Ian Black, our corporate real estate agent to tour two properties. One property was the Gateway Rehab office building near Casa Amigos. The other was a piece of land for sale off of the Cherrington development. Pam will contact John Riley to schedule a meeting to discuss the future of the library in the building.
 - **Talking points for Supervisor Meeting:**
 - Will discuss commercial real estate agent and viewing of properties
 - Will share how we are looking at our budget to see what the library can contribute
 - Will look into grants, loans, fundraising opportunities, sponsorships, etc...
 - Will ask Supervisors on how they can assist
 - Does not have to involve extra money or raised taxes
- **Bylaws** – No report.

- Community Engagement – Eric will reach out to Friends of the library to schedule a meet and greet/brunch with the group and the library board. Will create a google signup page to ask community to join our committees.
 - Strategic Planning – Group met and updated the language on the report. Will meet again to finalize strategic plan.
- 6. Old Business**
- No Old business
- 7. New Business**
- No New Business.
- 8. Adjournment**
- Next meeting scheduled for Wednesday, June 30th at 6:00pm
 - Motion to adjourn – Ted Dengel, seconded by Eric Fogle – unanimously approved. Meeting ended at 6:56.

Respectfully submitted,

Eric Fogle

Acting Vice Secretary